



Attendance Note

Learner Name: _____

Learner ID#: _____

Date of tardy/absence: _____

My child was tardy/absent (circle one) for the following reason:

Parent Name: _____

Parent Signature: _____

Contact Phone: _____ Email: _____

*** Note: Attendance notes should be turned in within 3 days of absence.
Attendance issues cannot be corrected after 30 days.